

THE FALLS MAINTENANCE ASSOCIATION, INC.

BOARD OF DIRECTORS MEETING

October 22, 2020

MINUTES

MEETING PLACE: GoToMeeting online hosting service  
ID 576-294-733

MEETING TIME: 6:30 p.m.

DIRECTORS PRESENT: Lynn Steffen, Ralph Long, Nora Snyder, Jordanne Spencer, Ray Mohammadi

DIRECTORS ABSENT: None

ALSO PRESENT: Dana & Meryle Shaw, Signature Property Mgmt.

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Dana called the Board's Personnel Meeting to order at 6:31 PM and explained that the purpose of the meeting, per Florida Statute 720.303(2)(b), was to discuss a personnel matter within the Board; the focus of that matter being appointing a Vice President.

Ralph made a motion to nominate himself as Vice President. This was seconded by Lynn and the motion passed with a vote of 3-2. Ralph indicated he wished to also keep his role as Treasurer.

Dana indicated that as Ralph was formerly the Secretary/Treasurer and was unable to hold 3 positions at once, a Secretary was now required. After deliberation, Jordanne accepted a nomination as Board Secretary. This was seconded by Lynn and the motion passed unanimously.

Lynn then wished to address those present that she was in the process of selling her home, and more than likely her closing date would be November 6<sup>th</sup>. As such, Lynn stated she wished to remain President until her house sold, and thanked the Board and Signature for all of their dedication and hard work for The Falls.

There being no further business, the meeting was adjourned at 6:39 PM.

Respectfully submitted,

Jordanne Spencer, Secretary